



Change/Correction to Student Personal Details Declaration

PLEASE COMPLETE IN BLOCK CAPITALS

This declaration form is provided to accommodate transgender or otherwise gender-transitioning students who wish to amend the name and/or gender on their student record and do not have access to otherwise supporting documentation.

This form must be completed in conjunction with your personal tutor/ the Postgraduate Advisory Service/ the Senior Tutor’s Office, as appropriate.

Please complete this form, along with completing the ‘Change of Personal Details Form’ and submit both forms to the Academic Registry Service Desk for your record to be updated.

TCD STUDENT ID NUMBER	
TUTOR/PAS/STO	

I have read the regulations on the reverse of the application form and discussed my request with my tutor/PAS/STO. I understand and accept these regulations. I understand that the amended details will appear on my record and any future documentation will be certified in these details.

In the event that supporting documentation is available at a later date, I will submit a copy to the Academic Registry to include on my record.

Student Signature:	Date:

I have discussed this request with the student and I am satisfied that the relevant regulations are fully understood by them.

Tutor/PAS/STO Signature:	Date:

Please return completed declaration form **and** application form
to the Academic Registry Service Desk.